

November 24, 2003

Marlene H. Dortch
Secretary
Federal Communications Commission
445 12th Street, S.W.
Washington, D.C. 20554

Re: In the Matter of: Nomination for Universal Service Administrative Company
Board of Directors, CC Docket Nos. 97-21 and 96-45

Dear Ms. Dortch:

Pursuant to the Commission's November 7, 2003 Public Notice, DA 03-3596, the National Cable & Telecommunications Association ("NCTA") nominates Ms. Bridget Duff of Cox Communications, Inc. ("Cox") to the Board of Directors of the Universal Service Administrative Company ("USAC").

This nomination is submitted for the USAC Board position pursuant to Section 54.703(b)(5), which provides that one director "shall represent cable operators." The position is currently held by Mr. James Coltharp of Comcast Corporation, who is resigning effective December 31, 2003.

Ms. Duff currently holds the position of Director, Education and Government Policy, with Cox, where she is responsible for tracking and directing the company's involvement in universal service programs and policy development. Prior to her current position with the company, Ms. Duff was Director, Education & Government Markets, Cox Business Services; Director, Education Services, Cox; and Manager, Universal Service, with Cox. Prior to joining Cox in 1998, Ms. Duff held telecommunications policy positions over a fourteen-year period with the Florida Public Service Commission, the Florida House of Representatives and NCTA. A copy of Ms. Duff's professional biography is attached.

If any questions arise concerning this matter, please contact Daniel Brenner, NCTA's Senior Vice President for Law and Regulatory Policy, at (202) 775-3664.

Sincerely,

/s/ **Robert Sachs**

cc: Sheryl Todd, Telecommunications Access Policy Division, Wireline Competition Bureau